

**POLICY****FILE CODE: 5118**

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**NONRESIDENTS**

The board shall operate the schools of this district for the benefit of all children resident in the district and such others as may be admitted, pursuant to statute and policy of the board. The board reserves the right to verify the residency of any pupil and the validity of any affidavit of guardianship. Documentation required to prove eligibility to attend the schools of this district shall be in accordance with policy 5111 Admission and the administrative code.

**Future Residents**

A child otherwise eligible for attendance whose parent/guardian has signed a contract to buy, build or rent a residence in this district shall be enrolled for a period not to exceed five (5) days previous to the anticipated date of residency without tuition charges. If the child has not become a resident of the district by the end of the period of free attendance, tuition shall be required for the remainder of the time until residency is established.

Parents/guardians of children who are future residents shall be required to demonstrate proof of the anticipated residency. The board reserves the right to verify such claims, and to remove from school a nonresident pupil whose claim cannot be verified.

**Former Residents**

Regularly enrolled children whose parents/guardians have moved out of the school district during the final marking period shall be permitted to finish the school year without payment of tuition. Regularly enrolled children whose parents/guardians move from the district at any other time during the school year may remain enrolled for the remainder of the school year on payment of tuition prorated.

A high school senior who has begun the second semester will be permitted to finish the school year without payment of tuition. However, transportation for regular pupils will not be provided by the school district. Senior pupils from sending districts will have to obtain permission from the sending district since tuition will be charged to the sending district. The Hackettstown school district will not be responsible for transportation of regular pupils from sending districts. Costs for transportation or any other additional services required by classified pupils from sending districts will be charged to the sending district.

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**Children of Nonresident Staff Members**

Children of nonresident employees of the board may be enrolled in the schools of this district on payment of tuition and in accordance with policy for other nonresident pupils.

**Foreign Exchange Pupils**

The board may admit foreign exchange pupils into district schools in order to promote cultural awareness and understanding among pupils.

The board may accept exchange pupils on a J-1 visa who reside within the district as participants in group-sponsored exchange programs approved by the board. Foreign exchange pupils who hold J-1 visas and who are domiciled within a Hackettstown residence may be admitted to school in this district without the payment of tuition provided the resident with whom they are domiciled will execute an affidavit stating:

1. He/She does not receive remuneration for the care of the pupil; and
2. The resident will assume all personal obligations for the pupil.

In accordance with the Provisions of N.J.S.A. 18:38-19 and N.J.A.C. 6:20-3.1(d), sending districts shall pay tuition to Hackettstown for any pupil attending Hackettstown High School, domiciled within a sending district residence, pursuant to item 5 (a) in the terms of the Sending/Receiving Agreement dated July 1, 2000.

The board may accept privately sponsored exchange pupils on an F-1 visa for attendance only in secondary schools upon payment of tuition at the established district rate. Tuition cannot be waived for pupils on an F-1 visa, and attendance in district schools shall not exceed 12 months. Pupils attending the schools of this district on an F-1 visa may not participate in any adult-education programs sponsored by the board under any circumstances.

All potential organizations or individuals applying for admission shall forward the request to the chief school administrator by July 1 preceding the school year of attendance. Foreign exchange pupils shall comply with all immunization requirements for pupils of this district. The chief school administrator shall be responsible for determining the visa status and eligibility of foreign exchange pupils applying for admission.

**Homeless Pupils**

The district will determine the educational placement of homeless pupils in each child=s best interest and respond to appeals concerning them made by parents/guardians or other parties in accordance with New Jersey statutes and administrative code, as well as pertinent federal law.

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### **Other Nonresident Pupils**

Other nonresident pupils may be admitted to this district on payment of tuition and availability of space.

The chief school administrator shall develop procedures for the enrollment of nonresident children which admit such children only on the proper application of parent/guardian; verify claims of residency and submission of affidavits of guardianship; deny admission where the educational program maintained for the children of this district is inadequate to meet the needs of the applicant; do not exclude any child, otherwise eligible, on the basis of such child's race, color, creed, national origin, affectional or sexual orientation, atypical hereditary cellular or blood trait of any individual or ancestry; and make continued enrollment of any nonresident pupil contingent upon maintaining good standards of citizenship and discipline.

When a child must either relocate to or from this district because his/her parent/guardian is a member to the New Jersey National Guard or a member of the reserve component of the armed forces of the United States and has been ordered into active service, the child shall be eligible to attend the school of this district without paying tuition. The district shall not be responsible for transporting the child.

The chief school administrator or his/her designee shall recommend to the board for its approval the admission of qualified applicants.

The board shall not be responsible for the transportation to or from school of any nonresident pupils, except as may be required by state or federal law.

The board shall annually determine tuition rates for nonresident pupils.

Date: February 14, 1996  
Revised: September 9, 1998  
December 2001  
March 10, 2004  
November 10, 2004

Legal References: See Appendix

Cross References: Nonresidents, Tuition Pupil, Affidavit Pupil