

HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
December 12, 2018
MINUTES

The regular action board meeting of December 12, 2018 of the Hackettstown Board of Education was called to order at 7:02 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 5, 2018 and advertised in the "Express Times" on January 8, 2018 and the "Gazette on January 12, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

ROLL CALL

- Members present:
- Mr. Shawn Burke
 - Mrs. Amy Cochran
 - Dr. Giovanni Cusmano
 - Mr. Michael Herbst
 - Ms. Malainie Hibler
 - Ms. Mary Beth Maciag
 - Mr. Robert Moore
 - Ms. Lori Prymak
 - Dr. Bo Soobryan
 - Ms. Michele Wehmeyer

- Also present:
- Mr. David C. Mango, Superintendent of Schools
 - Ms. Gail Woicekowski, Board Secretary
 - Mr. Mark Toscano, Board Attorney
 - Mrs. Kathy Gesumaria, Director of Special Services
 - Mrs. Debra Grigoletti, Director of Curriculum and Instruction
 - Mr. Douglas DeMatteo, Director of Buildings and Grounds
 - Mr. John Morsillo, Technology Technician I
 - Mr. Kyle Sosnovik, High School Principal
 - Mrs. Sheena Delgaizo, Middle School Principal
 - Mrs. Marie Griffin, Hatchery Hill Principal
 - Mr. Jonathan Beyer, Willow Grove Principal

- Members absent:
- Mr. Gus Bordi

CORRESPONDENCE

- Mr. Mango read a letter from Mr. Gus Bordi. Mr. Mango thanked Mr. Bordi for all his years of service.

MINUTES

Motion: Dr. Soobryan

Second: Dr. Cusmano

Be it resolved, that the regular board meeting minutes and executive session minutes of November 14, 2018 be approved.

Carried in a voice vote, Ms. Wehmeyer -abstain.

COMMITTEE REPORTS

Finance and Facilities – reported by Ms. Wehmeyer

- Ms. Wehmeyer stated the committee met and was updated on the High School Auditorium by Ms. Woicekowski. Also discussed was budget planning and state aid.

Allamuchy – reported by Dr. Cusmano

- Dr. Cusmano said everything is good in Allamuchy.

Great Meadows – reported by Ms. Prymak

- Ms. Prymak stated that Great Meadows is working through a facility plan and cuts in state aid. She stated that decisions need to be made in 2019.

Personnel/Negotiations– no report

Policy – no report

Curriculum/Student Activities –no report

HFEE Foundation – reported by Ms. Maciag

- Ms. Maciag discussed the Jingle fundraiser. The committee is hoping to get 200 Jingles before Monday, December 17, 2018. She stated that the Hackettstown Foundation for Education Excellence provides Grants for Teachers.

SUPERINTENDENT’S REPORT – Mr. David Mango

- Warren County Community College Presentation – presented by Samir Elbassiouny, Barbara Pratt and Peter Schmidt.
(a copy of the presentation is attached to the minutes)
- Student of the Month were introduced by the Building Principals.
 - Hatchery Hill
December – Sophia Jara
 - Willow Grove
December – Allison Gargiulo
 - Middle School
December – Christian Bujno
 - High School
December – Amina Zoklat
- Fall Athletic Recognition – Mr. Bobby Grauso
(a copy of the list of athletes being recognized is attached to the minutes)

- Building and Grounds Report – Ms. Gail Woicekowski
 - Update on the Auditorium at the High School.
 - Willow Grove HVAC project anticipated to start February 2019
 - Mr. Mango and Ms. Woicekowski will speak with Todd Poole, from Forward Planning, Inc. on Monday, December 17, 2019. Discussion will be held regarding the 275 multi-family rental development on Bilby Road. The town is discussing making this property tax exempt from property taxes.
 - Reorganization meeting scheduled for January 2, 2019
 - Ms. Woicekowski reminded board members to complete their NJSBA Governance training by December 31, 2018.
- Audit Presentation - Heidi Wohlleb (Nisivoccia, LLP; CPA's)
(A copy of the presentation is attached to the minutes)

PUBLIC COMMENT

- None

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

- none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Mr. Moore and Ms. Cochran as amended.

- none

APPROVAL OF CHECK REGISTER(S)

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the December 12, 2018 bill list in the amount of \$2,931,909.65 and further, that copies be attached to the minutes.

Carried in a roll call vote, Mr. Burke – abstain ck# 62931; Ms. Cochran abstain ck#62890;

Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FINANCIAL REPORTS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending October 31, 2018 for the 2018-2019 school year as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,


Board Secretary


Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of October 31, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2018-2019 school years.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF TRANSFERS

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the transfers for October 2018 in the amount of \$16,648.75, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

REAPPROVE TRANSFERS FOR SEPTEMBER 2018

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, reapprove additional transfers for September 2018 in the amount of \$1,476,575.90, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF GIFTS

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, upon the recommendation of the School Business Administrator accept gift(s) as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2018-2019 school year, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF HEALTH AND SAFETY EVALUATION STATEMENT OF ASSURANCE

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF CORRECTIVE ACTION PLAN

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the Corrective Action Plan findings for fiscal year ending June 30, 2018.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF CLINICAL LABORATORY LICENSE

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the submission of an application for a Clinical Laboratory License through the New Jersey Department of Health for onsite testing only, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF STUDENT(S) ON HOME INSTRUCTION

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education, approve student(s) on home instruction for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF MONIES TRANSFERRED OUT OF CAPITAL RESERVE

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the withdrawal of available dollars (\$367,010) out of capital reserve to capital projects fund for the construction costs associated with the HVAC Project at Willow Grove Elementary School.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FINANCIAL RESOURCES & RETIREMENT ADVISORY, INC.

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve to implement Financial Resources & Retirement Advisory Inc. (through NJEA) for 403 (b) & 457 (b) plans. All plans will be offered at no cost to the school district through payroll deductions.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

UNIFORM RENTAL SERVICE AGREEMENT

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve a 24 month agreement with Cintas to provide custodial uniforms to district custodians, as outlined in the Hackettstown Education Association agreement July 1, 2018 – June 30, 2019, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Mr. Moore and Ms. Cochran as amended.

- none

APPROVAL OF LEAVE OF ABSENCES

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF EXTENSION OF HIGH SCHOOL 7TH TEACHING BLOCK ASSIGNMENT(S)

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve the extension of High School 7th teaching block assignments effective November 15, 2018 through ~~December 12, 2018~~ December 31, 2018, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 7TH TEACHING BLOCK ASSIGNMENT(S)

Be it resolved, that the Board of Education, approve the 7th teaching block assignments effective January 22, 2019 and June 26, 2019, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL ATHLETIC APPOINTMENTS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve additional athletic appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL TIGER CLUB APPOINTMENTS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve additional Tiger Club appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF CO-CURRICULAR APPOINTMENTS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve co-curricular appointments for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL TO REVIEW AND REVISE CURRICULUM

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve staff to review and revise curriculum for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF PARENT VOLUNTEER CHAPERONES

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve parent volunteers to chaperone the Robotics Team for the High School for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF WARREN HILLS STUDENT TO PRACTICE WITH FENCING TEAM

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve Warren Hill's High School student, Emma Sloan, to practice with the Hackettstown High School Fencing Team for the 2018-2019 school year.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF STUDENT VOLUNTEER CERTIFIED LIFEGUARDS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve student volunteer certified lifeguards for all High School swim team meets and practices for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF OBSERVATION HOURS

Motion: Mr. Moore Second: Ms. Cochran

Be it resolved, that the Board of Education, approve observation hours for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

The Board took a break between 8:36 p.m. and 8:41 p.m.

Dr. Soobryan left at 8:39 p.m.

EXECUTIVE SESSION

Motion: Mr. Moore

Second: Dr. Cusmano

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:41 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB
- HIB Appeal

(Dr. Cusmano left at 9:29 p.m.)

- Student Residency Matter
- Interdistrict School Choice Students

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Docket No. WRN-L-11-18
- Docket No. EDS-02156-18

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- Personnel issues

(Ms. Prymak left at 9:58 p.m.)

- Superintendent evaluation

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote – unanimous.

RECONVENE

Motion: Mr. Burke

Second: Mr. Moore

Be it resolved, that the Board of Education reconvene into regular session at 10:11 p.m.
Carried in a voice vote – unanimous.

NEW BUSINESS

APPROVAL OF HIB

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.
Carried in a voice vote, unanimous

ADJOURNMENT

Motion: Mr. Moore

Second: Ms. Maciag

Be it resolved that the Board adjourn at 10:13 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woicekowski
Business Administrator



Michael Herbst
Board President