

**HACKETTSTOWN BOARD OF EDUCATION
REGULAR BOARD MEETING
November 14, 2018
MINUTES**

The regular action board meeting of November 14, 2018 of the Hackettstown Board of Education was called to order at 7:17 p.m. in the High School Media Center by Board President, Mr. Michael Herbst. Mr. Herbst read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this rescheduled meeting was provided by sending a notice of the time, date, location to Success Communications Group on January 5, 2018 and advertised in the "Express Times" on January 8, 2018 and the "Gazette" on January 12, 2018. Copies of the meeting schedule have also been posted at each of our schools, the district website, the Board Office located at 315 Washington Street, and emailed to the Municipal Clerk of the Town of Hackettstown on January 18, 2018. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

- Student of the Month were introduced by the Building Principals.
 - Hatchery Hill
November – Anna Willis
 - Willow Grove
November – Ahmad Albabili
 - Middle School
November – Karyna Keegan
 - High School
November – Andrew Seeley

ROLL CALL

Members present: Mr. Shawn Burke
Mrs. Amy Cochran
Dr. Giovanni Cusmano
Mr. Michael Herbst
Ms. Malainie Hibler
Ms. Mary Beth Maciag (arrived at 7:18 p.m.)
Mr. Robert Moore
Ms. Lori Prymak
Dr. Bo Soobryan

Also present: Mr. David C. Mango, Superintendent of Schools
Ms. Gail Woicekowski, Board Secretary
Mr. Mark Toscano, Board Attorney
Mrs. Kathy Gesumaria, Director of Special Services
Mrs. Debra Grigoletti, Director of Curriculum and Instruction

Mtg. Date: 11/14/18

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Mr. John Morsillo, Technology Technician I
Mr. Kyle Sosnovik, High School Principal
Mrs. Sheena Delgaizo, Middle School Principal
Mrs. Marie Griffin, Hatchery Hill Principal
Mr. Jonathan Beyer, Willow Grove Principal

Members absent: Mr. Gus Bordi
Ms. Michele Wehmeyer

MINUTES

Motion: Ms. Cochran Second: Mr. Moore

Be it resolved, that the regular board meeting minutes and executive session minutes of October 17, 2018 be approved.

Carried in a voice vote, Ms. Prymak -abstain.

COMMITTEE REPORTS

Finance and Facilities – no report

Allamuchy – no report

Personnel/Negotiations– reported by Mr. Burke

- The committee met on Monday November 12, 2018 and exchanged proposals with the union. They will set up a date in February 2019 to meet again.

Policy – no report

Curriculum/Student Activities –no report

HFEE Foundation – reported by Ms. Maciag

- The committee met Monday, November 12, 2018. They have a couple of new members but are in need of a Treasurer. They are organizing a new community wide campaign “You’ve been Jingled”. Ms. Maciag will have each Board Member “jingled”. The HFEE Foundation has a “Go Fund Me” account already set up.

SUPERINTENDENT’S REPORT – Mr. David Mango

- Pre-K Presentation – presented by Mrs. Kathy Gesumaria (a copy of the presentation is attached to the minutes)
- Building and Grounds Report – Ms. Gail Woicekowski
 - Willow Grove HVAC Project
 - High School Auditorium
 - Election Results
 - Reorganization Meeting – January 2, 2019 at 7:30 p.m.

PUBLIC COMMENT

- None

PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS

- none

BOARD COMMENT ON A SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- Mr. Moore suggested that the Board have open Board Committee meetings as a whole to review the budget.
- Mr. Burke questioned Ck # 62742.
- Ms. Woicekowski explained that this was for a Settlement Agreement that the District is required to pay through school year 2019-2020.

APPROVAL OF CHECK REGISTER(S)

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the November 14, 2018 bill list in the amount of \$1,873,332.25 and further, that copies be attached to the minutes.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FINANCIAL REPORTS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending September 30, 2018 for the 2018-2019 school year as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,


 Board Secretary

11/14/18
 Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of September 30, 2018 no major account or fund has been over-expended and that sufficient funds exist to meet the district’s financial obligations for the remainder of the 2018-2019 school years.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF TRANSFERS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the transfers for September 2018 in the amount of \$ 59,815.47, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL TO VOID OUTSTANDING PAYROLL CHECKS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, authorize the Business Administrator to void outstanding payroll checks and reissue, as attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF GIFTS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.
Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2018-2019 school year, as attached by reference.
Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF CAPITAL IMPROVEMENT PROJECTS FOR 2018-2019

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Hackettstown Board of Education, authorizes Gianfacaro Architects, Engineers and Planners to submit capital improvement project at the following school to the State of New Jersey Department of Education for review and approval:

<u>School Project</u>
<u>HVAC Project at Willow Grove School</u>
<u>State Project # 1870-090-19-1000</u>

The project shall include the HVAC renovations at the existing school.

This project is another capital project. The Hackettstown Board of Education is not seeking any state funding for this project.

Be it further resolved that the Hackettstown Board of Education authorizes amendment to the District’s approved LRFP to include the following as capital improvement project:

<u>School Project</u>
<u>HVAC Project at Willow Grove School</u>
<u>State Project # 1870-090-19-1000</u>

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

AWARD CONTRACT FOR REBID OF HVAC UPGRADE AT WILLOW GROVE ELEMENTARY SCHOOL

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, award a contract to Iron Mountain Mechanical, LLC for bids received on November 2, 2018 for the HVAC Upgrade (C Wing based bid and Add Alternate 1 Electric Upgrade (1870-090-19-1000 in the bid amount of \$395,995.00 (Base Bid) and \$121,015.00 (Alternate #1A).
Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF THE 2019-2020 BUDGET CALENDAR

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the 2019-2020 budget calendar, as attached by reference.
Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

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BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- Mr. Herbst asked about the resignation of the High School Biology Teacher.
- Mr. Mango replied that they are trying to get coverage for this position.

APPROVAL OF NEW STAFF

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, appoint new staff, for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

ACCEPTANCE OF RESIGNATION(S)

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, accept the resignations for the 2018-2019 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF LEAVE OF ABSENCES

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve leave of absences for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL HOURS FOR STAFF

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve 100 additional hours for Christina DiCosmo for co-curricular activities for a High School student, as needed, for the 2018-2019 school year at the rate of \$45/hour.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF DISTRICT AIDE TRAINING HOURS/PAY

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve Kevin, Sensale, Middle School Aide, for a full day of work on December 7, 2018 to participate in Handle With Care Training (pending submission of timesheets) at his hourly rate.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 7TH TEACHING BLOCK ASSIGNMENT(S)

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the 7th teaching block assignments effective November 16, 2018, attached by reference

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL TITLE I PROGRAM ADVISOR

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve additional Title I program advisor for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ADDITIONAL TWILIGHT PROGRAM STAFF

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve Kimberly O'Rear and Christina Sykora to teach Driver's Education/Health/PE for the 2018-2019 Twilight Program at a rate of \$45/hour, pending negotiations, effective immediately as needed.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF ATHLETIC VOLUNTEERS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve as athletic volunteers for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF PARENT VOLUNTEER BUS CHAPERONES

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve parent volunteers to chaperone the bus for "away" Fencing Matches for the High School for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF OBSERVATION HOURS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve observation hours for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Ms. Cochran and Dr. Soobryan as amended.

- None

APPROVAL OF WORKSHOP ATTENDANCE

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve workshop attendance for the 2018- 2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF FIELD TRIPS

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve field trips for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF 2018-2019 WINTER ATHLETIC SCHEDULE

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve the 2018-2019 Winter athletic schedule, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

APPROVAL OF REVISED CURRICULUM

Motion: Ms. Cochran Second: Dr. Soobryan

Be it resolved, that the Board of Education, approve revised curriculum for the 2018-2019 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano and Ms. Prymak – yes (as it pertains to the High School)

OTHER BUSINESS

- none

PUBLIC COMMENT

- Mrs. Hindi, a community member spoke about the school realignment and how a process is needed to work out details. She stated we need community input for safe routes to school and subscription busing.
- Mrs. Christine Kovac, a community member suggested the district gets shuttle bus service for Hatchery Hill School and Willow Grove Schools.

The Board took a break between 8:03 p.m. and 8:13 p.m.

EXECUTIVE SESSION

Motion: Mr. Moore Second: Dr. Cusmano

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:13 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB
- Personnel
- Student Residency

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Docket No. A-2425-16

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session.

Carried in a voice vote – unanimous.

Mtg. Date: 11/14/18

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RECONVENE

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved, that the Board of Education reconvene into regular session at 8:35 p.m.
Carried in a voice vote – unanimous.

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NEW BUSINESS

APPROVAL OF HIB

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a voice vote, Dr. Cusmano – abstain; Ms. Prymak – yes (as it pertains to the High School)

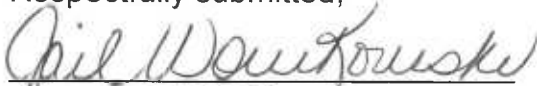
ADJOURNMENT

Motion: Mr. Moore

Second: Dr. Soobryan

Be it resolved that the Board adjourn at 8:37 p.m. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woickowski
Business Administrator



Michael Herbst
Board President