

**HACKETTSTOWN BOARD OF EDUCATION  
REGULAR BOARD MEETING  
December 14, 2016  
MINUTES**

8610

**STUDENT OF THE MONTH**

- Student of the Month were introduced by the Building Principals.
  - Hatchery Hill – Carsyn Corydon
  - Willow Grove – Alex Clauson
  - Middle School – Tyler Dauchert
  - High School – Andrew Von Dongen

The regular action board meeting of December 14, 2016 of the Hackettstown Board of Education was called to order at 7:21 p.m. in the high school media center by Board President, Mr. Gus Bordi. Mr. Bordi read the following statement followed by the pledge of allegiance: "In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location and, to the extent known, the agenda of this meeting, to the *Warren Reporter* and the *Express Times*. Copies of the notice have also been posted in each of our schools, the Board Office located at 315 Washington Street, and filed with the Municipal Clerk of the Town of Hackettstown. And further, please be advised that, meetings of the Hackettstown Board of Education are videotaped for next day posting on the District website. The Board of Education reserves the right to edit the videotaped record of its meetings in order to protect student or staff member privacy."

**ROLL CALL**

Members present: Mr. Gus Bordi  
Ms. Amy Cochran  
Dr. Giovanni Cusmano  
Mr. Michael Herbst  
Ms. Mary Beth Maciag (arrived at 7:05 p.m.)  
Dr. Bo Soobryan

Also present: Mr. David C. Mango, Superintendent of Schools  
Ms. Gail Woicekowski, Board Secretary  
Mr. Mark Toscano, Board Attorney  
Mr. Jeffrey Merlino, Board Attorney  
Ms. Kathy Gesumaria, Director of Special Services  
Ms. Nadia Inskeep, Director of Curriculum and Instruction  
Mr. Robert Redmon, Director of Technology  
Mr. Matthew Scanlon, High School Principal  
Mr. William Thompson, Middle School Principal  
Mrs. Marie Griffin, Hatchery Hill Principal  
Mr. Patrick McQueeney, Willow Grove Principal

Members absent: Mr. Shawn Burke  
Mr. David Fair  
Mr. Robert Moore  
Mr. Edward O'Melia  
Mr. Anthony Putignano

8611

### MINUTES

Motion: Ms. Maciag Second: Ms. Cochran

Be it resolved, that the minutes of the regular board meeting and minutes of the executive session of November 16, 2016 be approved. Carried in a voice vote, Dr. Cusmano and Dr. Soobryan – abstain.

### COMMITTEE REPORTS

Finance and Facilities – reported by Mr. Herbst

- The committee met prior to the board meeting and discussed the 2017-2018 budget and summer 2017 projects.

Great Meadows – no report

Allamuchy- no report

Personnel – no report

Policy – no report

Curriculum – reported by Ms. Inskeep

- Ms. Inskeep stated that the K-8 ELA curriculum is on the board meetings agenda tonight.

Foundation for Educational Excellence – reported by Ms. Maciag

- Committee voted on maxi grants and teachers were notified. Ms. Woicekowski passed the financial box to Mrs. Marie Griffin.

Shared Services – no report

Student Activities – reported by Ms. Cochran

- The committee met prior to the board meeting and Mr. Grauso was also in attendance. They discussed Mr. Grauso' agenda for the Sportsmanship awards, fall conference achievements, Hall of Fame and the need for Public Relations in the district.

Negotiations – no report

Mr. Gus Bordi thanked the Hackettstown Board of Education for all their hard work on the committees and for being part of the board.

### SUPERINTENDENT'S REPORT – Mr. David Mango

- William Colantano (Bedard, Kurowicki & Co., CPA' – 2015-2016 Audit Presentation
  - ( a copy of the audit will be attached to the minutes)
  - Mr. Colantano stated the Board of Education is doing a responsible job in balancing needs of students along with the needs of the taxpayers.
  - Mr. Colantano said the district has good surplus balance and capital reserve balances that will be needed for required building upgrades.
  - Mr. Bordi asked Mr. Colantano the grade of health of the district.
  - Mr. Colantano replied that Hackettstown is doing much better than other districts. The district is in pretty good shape, but it is difficult to maintain. Surplus is only generated by excess revenue or low expenses. This cannot always be maintained.

- Mr. Bordi stated that the district has held the line for long enough. He said the district is waiting for the town to increase ratables, but that has not happened yet.
- Strategic Plan Presentation – presented by Mr. David Mango and Ms. Nadia Inskeep
  - ( a copy of the Strategic Plan Presentation will be attached to the minutes)

**PUBLIC COMMENT/QUESTIONS ON AGENDA ITEMS**

none

**BOARD COMMENT ON A SECTION AGENDA ITEMS**

Motions are accepted by Dr. Soobryan and Ms. Maciag as amended.  
none

**APPROVAL OF CHECK REGISTER(S)**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the December 14, 2016 bill list in the amount of \$3,961,793.53 and further, that copies be attached to the minutes.

Carried in a roll call vote, Mr. Bordi – abstain ck# 58359 and 58360, Ms. Maciag – abstain ck# 58321.

**APPROVAL OF FINANCIAL REPORTS**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the Secretary and Treasurer Reports for the month ending October 31, 2016 for the 2016-2017 school year, as attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**ACCEPTANCE OF FINANCIAL REPORTS CERTIFICATION**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, accept the certification of the Board Secretary,

  
 Board Secretary

12/14/16  
 Date

and certify: in compliance with NJAC 6A:23A-16.10(c), that to the best of our knowledge as of October 31, 2016 no major account or fund has been over-expended and that sufficient funds exist to meet the district's financial obligations for the remainder of the 2016-2017 school years.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF TRANSFERS**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, upon approve the transfers for October 2016 in the amount of \$16,668.99, as attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

8613

**ACCEPTANCE OF GIFTS**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, accept gift(s) as attached by reference.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**ACCEPTANCE OF COMPREHENSIVE ANNUAL FINANCE REPORT AND CORRECTIVE ACTION PLAN**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education approve the Comprehensive Annual Finance Report for fiscal year ending June 30, 2016 as presented by William M. Colantano, Jr. Certified Public Accountant and to approve the Corrective Action Plan for findings noted in the Administrative Management Report, as per attached.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF FY17 NCLB AMENDMENT**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the FY17 (No Child Left Behind) NCLB Amendment grant, as attached by reference.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF STUDENT(S) ON HOME INSTRUCTION**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve student(s) on home instruction for the 2016-2017 school year, attached by reference.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF CST CONSULTANT SERVICES**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Child Study Team Consultant Services for 2016-2017 school year, as attached by reference.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF TOD EXTENDED SERVICE HOURS**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Kerri Bataille, Teacher of the Deaf (TOD) to be paid for extended service hours on 11/8/16 for 45 minutes and on 12/6/16 for 1 hour at a rate of \$50/hour.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF OUT OF DISTRICT PLACEMENTS**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved, that the Board of Education, approve out of district placement(s) for the 2016-2017 school year, as attached by reference, and further, that transportation be arranged as required.  
Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF USE OF FACILITIES FOR EXTRA & CO-CURRICULAR ACTIVITIES**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve use of Facilities for Extra & Co-Curricular Activities for 2016-2017, as attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**BOARD COMMENT ON B SECTION AGENDA ITEMS**

Motions are accepted by Dr. Soobryan and Ms. Maciag as amended.

none

**APPROVAL OF NEW STAFF**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint new staff, for the 2016-2017 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF VOLUNTARY TRANSFER**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the voluntary transfer of Corinne Isak from the position of Special Education Teacher at the Middle School to the position of Special Education Teacher at the High School, effective.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVE REVISION OF TITLE I AIDE POSITION**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the revision of the Hatchery Hill Title I Aide Position for Elyse Climes from Full-time at \$14.38/hour not to exceed \$15,000 to Part-time (PM) at \$15.13/hour not to exceed the remaining balance of \$9,724.38 for the 2016-2017 school year.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF PART-TIME BSI TEACHER**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve Elyse Climes as Hatchery Hill Part-time (.5) BSI Teacher (AM) at a salary of BA Step 1 (\$56,760 pro-rated) for the 2016-2017 school year.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF UNPAID LEAVE OF ABSENCE**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve leave of absences for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

8615

**APPROVAL OF 7<sup>TH</sup> TEACHING BLOCK ASSIGNMENT(S)**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve the 7<sup>th</sup> teaching block assignments effective December 1, 2016 through December 23, 2016, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPOINTMENT OF LONG TERM SECRETARIAL REPLACEMENT**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, appoint Josephine Mazzeo as the long term replacement for High School Secretary, Pam Willson from December 19, 2016 (pending fingerprint clearance) through February 23, 2016 at the substitute secretary rate of \$12/hour.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF CO-CURRICULAR APPOINTMENTS**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve co-curricular appointments for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF REVISED SAT PREP APPOINTMENTS**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve revised SAT Prep appointments for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL TO REVIEW AND REVISE CURRICULUM**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve staff to review and revise curriculum for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF ADDITIONAL HOURS FOR TEACHING ASSISTANT**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve additional hours for Heidi Hedden, Willow Grove Teaching Assistant, to provide 1:1 services for a special education student to participate in an after school activity on December 1, 3, 8, 15, 16, 22, 2016 and January 5, 12, 13, 19, 20 and 26 for one (1) hour each day at her hourly wage for the 2016-2017 school year.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF BUSINESS ADMINISTRATOR MERIT PAY**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve merit pay in the amount of \$3,219.00 for Gail Woickowski for meeting merit criteria in the 2016-2017 school year, attached for reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

86164

**ACCEPTANCE OF RESIGNATION**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, accept the resignation of Michael Pate, Shared Buildings and Grounds Supervisor, effective March 13, 2017.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL TO RESCIND WILLOW GROVE TIGER CLUB APPOINTMENT**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, rescind the appointment of Shannon Munro as Co-Adviser for Willow Grove Crazy 8's Club, for the 2016-2017 school year.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**BOARD COMMENT ON C SECTION AGENDA ITEMS**

Motions are accepted by Dr. Soobryan and Ms. Maciag as amended.  
none

**APPROVAL OF WORKSHOP ATTENDANCE**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve workshop attendance for the 2016- 2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF FIELD TRIPS**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve field trips for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF NEW HIGH SCHOOL COURSE ELECTIVES**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve new high school course electives for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF NEW CURRICULUM**

Motion: Dr. Soobryan Second: Ms. Maciag

Be it resolved, that the Board of Education, approve new curriculum for the 2016-2017 school year, attached by reference

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**OTHER BUSINESS**

none

**PUBLIC COMMENT**

- Mrs. Lisa Strutin- Allamuchy resident stated she was pleased with the Child Study Team at the High School. She wants to make sure the district is not outsourcing to Warren County Special Services. Mrs. Strutin stated it is important for continuity.

- Mr. Mango replied that outsourcing was not in the presentation.
- Mrs. Strutin spoke about Security. She said that it is very busy at the High School at night. She feels we need security back to what it was and coverage at night for outside events. Mrs. Strutin stated that outside uses need to be held accountable. Safety first, education second. Students need to feel safe for better learning environment. Mrs. Strutin will help wherever she can. She stated that Allamuchy School District is working on getting a late bus from the High School and is trying to work with Great Meadows Regional School District to share a route.
- Mr. Mango replied that Great Meadows Regional School District only has two stops with the late bus.

The Board took a break from 8:49 p.m. to 8:54 p.m.

**EXECUTIVE SESSION**

Motion: Dr. Soobryan

Second: Ms. Cochran

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:54 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB Reports

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- Personnel Issue

Matters concerning negotiations, and specifically:

- Upcoming Negotiations

Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:

- Special Education Settlement

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board will return to open session to conduct business at the conclusion of the executive session. Carried in a voice vote – unanimous.



86184

**RECONVENE**

Motion: Dr. Soobryan

Second: Ms. Cochran

Be it resolved, that the Board of Education reconvene into regular session at 9:40 p.m.  
Carried in a voice vote – unanimous.

**NEW BUSINESS**

**APPROVE SETTLEMENT AGREEMENT AND GENERAL RELEASE**

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education approve the Settlement Agreement and General Release for student # 9250918485.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

**APPROVAL OF HIB**

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a roll call vote, Dr. Cusmano – abstain.

**DENY HIB APPEAL**

Motion: Ms. Cochran

Second: Ms. Maciag

Be it resolved, that the Board of Education deny the HIB appeal as presented in Executive Session.

Carried in a roll call vote, Mr. Herbst – abstain, Dr. Cusmano, yes (as it pertains to the High School)

**ADJOURNMENT**

Motion: Dr. Soobryan

Second: Ms. Maciag

Be it resolved that the Board adjourn at 9:45 pm. Carried in a voice vote – unanimous.

Respectfully submitted,



Gail Woicekowski  
Board Secretary



Gus Bordi  
Board President