

COMMITTEE REPORTS

Finance and Facilities – reported by Mr. Herbst

- Committee met on 9/8/16 at the Board Office. They discussed Warren Street –Bells Lane entrance to Morrison Field. Will form a project committee at reorganization meeting to address field entrance issues. Finance and Facilities Committee meeting report will be attached to the minutes.

Allamuchy – no report

Great Meadows – no report

Personnel – no report

Policy – reported by Mr. Bordi for Mr. Fair

- Committee met on 8/29/16 at the Board Office. Comments on draft policies were reviewed. Notes are in the C section of the 9/21/16 meeting.

Curriculum – reported by Dr. Soobryan

- Committee met on before the board evening on 9/21/16. NJ Magazine published the top high schools in 2016. Hackettstown moved up from 211 in 2014 to 186 in 2016.
- Substitute Nurse Pool is very low for Hackettstown and Great Meadows. Anyone applying will be approved for both districts. Need to review competitive rates of nurses as substitutes.
- PARCC scores will be presented by Mr. Mango
- Mrs. Gesumaria and Ms. Inskeep are working on development of the Alternative Education Program for the 17-18 school year and determining costs.
 - Mr. Mango spoke about the Alternate program. Dr. Cusmano mentioned how successful it has been in the Belville School District.
- Mrs. Gesumaria will share Special Education offerings for both Hackettstown and Great Meadows at the County Special Education Directors meetings.

Negotiations – no report

Foundation for Educational Excellence – reported by Ms. Maciag

- Committee met on 9/20/16. There were 5 trustees in attendance. Marie Griffin passed out the mini-maxi grants from last year and the HFEE will award them to the teachers who qualified by the end of October. The foundation is looking for fundraising ideas. They will send letters to businesses in town, professionals who work for the district, and teacher tributes. The foundation is looking for a treasurer as well. Principals are looking to see if parents are interested in being trustees. The Foundation is not interested in combining the foundation with an alumni group.

Shared Services – no report

Student Activities – reported by Ms. Cochran

- Committee met on 9/21/16 before board meeting. They discussed the 17-18 budget development. Looking at sustainability of freshman sports. Currently only there are only eight 8th grade football players so there will not be enough for a team next year. The Business Administrator will meet with the Athletic Director regarding the numbers and freshman sports at other districts.

APPROVAL OF CHANGE ORDER FOR HATCHERY HILL ELEMENTARY SCHOOL CEILING PROJECT

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve a change order as attached to the 2015 Ceiling Replacement Project at Hatchery Hill Elementary School (EM Electrical Contractors, LLC) in the amount of \$6,275.00 (net of allowance) work as attached. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF CONSULTANT AGREEMENT FOR TOD SERVICES

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve a Consultant Agreement with Kerri Bataille to provide Teacher of the Deaf (TOD) services at a rate of \$50/hour for up to 4.5 hours per school day, as attached by reference. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF TOD EXTENDED SERVICE HOURS

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve Kerri Bataille, Teacher of the Deaf (TOD) to be paid for extended service hours on 9/1/16, 9/2/16, and 9/6/16 for a total of 5 hours and 5 minutes at a rate of \$50/hour. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF CST CONSULTANT SERVICES

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve Child Study Team Consultant Services for 2016-2017 school year, as attached by reference. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

DISPOSAL OF ASSETS/PROPERTY

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, in accordance with Board Policy #7300 (Regulations 7300.1-.4) authorizes the disposal of personal property/assets, as attached by reference. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF CONTRACT FOR SIDEWALK TRIP HAZARDS

Motion: Mr. Herbst

Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve a contract with Always Safe Sidewalks to repair sidewalk Trip Hazards for a total cost of \$142,397.00 with a breakdown as follows: High School (\$19,490.00), Middle School (\$32,148.00), Hatchery Hill (\$31,294.00) and Willow Grove (\$59,465.00). This project will use the Middlesex Regional Educational Services Commission (MRESC) contract #14/15-48. Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

PURCHASE OF A SCHOOL BUS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the purchase of a 2017 Chevrolet Trans Tech 24 Passenger School Bus from Wolfington Body Company for the High School Transition Program at a cost of \$54,638.10. Purchase will be made using funds from the Lease Purchase and vendor is a member of the ESCNJ Co-op.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

BOARD COMMENT ON B SECTION AGENDA ITEMS

Motions are accepted by Mr. Herbst and Dr. Cusmano as amended.
none

ACCEPTANCE OF RESIGNATIONS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, accept the resignations for the 2016-2017 school, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF NEW STAFF

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, appoint new staff, for the 2016-2017 school year attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF ADVANCEMENT ON THE SALARY GUIDE

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve advancement on the salary guide, effective September 1, 2016, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF UNPAID LEAVE OF ABSENCE

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve leave of absences for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF REVISED 2016-2017 DISTRICT STAFF GUIDE/STEP

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, appointment of REVISED district staff Guide/Step for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF REVISED HIGH SCHOOL TEACHING ASSISTANT HOURS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approval of REVISED High School Teaching Assistant Hours for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF MERIT GOALS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve merit goal criteria for Gail Woicekowski, Business Administrator, for the 2016-2017 school year, attached by reference.

MOTION WAS TABLED

BOARD COMMENT ON C SECTION AGENDA ITEMS

Motions are accepted by Mr. Herbst and Dr. Cusmano as amended.

APPROVAL OF WORKSHOP ATTENDANCE

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve workshop attendance for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF FIELD TRIPS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve field trips for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF NEW CURRICULUM

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve new curriculum for the 2016-2017 school year, attached by reference.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF CONDITIONAL TUITION FREE ENROLLMENT

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve pursuant to Board Policy 5111, the conditional tuition free enrollment of the non-resident minor whose family will be moving into Hackettstown and residing within the District on or before September 23, 2016. Such tuition free enrollment is conditioned upon submission of proofs to the District of the parents completed closing and residency within the District on or by the September 23, 2016 date noted above. Failure to provide such documentation and/or complete the closing, will result in the assessment tuition for all periods of enrollment for the student while a non-resident.

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

APPROVAL OF 2ND READING OF DISTRICT POLICIES AND REGULATIONS

Motion: Mr. Herbst Second: Dr. Cusmano

Be it resolved, that the Board of Education, approve the following District Policies and Regulations in a 2nd reading:

- R 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
- P 3111 Creating Positions (Revised)
- P 3125 Employment of Teaching Staff Members (M) (Revised) (CHANGES MADE)
- P 3125.2 Employment of Substitute Teachers (Revised) (CHANGES MADE)

- P & R 3126 District Mentoring Program (Revised) (CHANGES MADE TO REG)
P 3141 Resignation (Revised)
P & R 3144 Certification of Tenure Charges (Revised) (CHANGES MADE TO REG)
P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3240 Professional Development for Teachers and School Leaders (M) (Revised)
R 3240 Professional Development for Teachers and School Leaders (Revised)
(CHANGES MADE)
P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305 Health Services Personnel (Revised)
R 5330 Administration of Medication (M) (Revised) (CHANGES MADE)
- R 5350 Student Suicide (Revised)
P 1140 Affirmative Action Program (M) (Revised) (CHANGES MADE)
P 1523 Comprehensive Equity Plan (M) (Revised)
P 1530 Equal Employment Opportunities (M) (Revised) (CHANGES MADE)
R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
P 1550 Affirmative Action Program for Employment and Contract Practices (M)
(Revised)
P 2260 Affirmative Action Program for School and Classroom Practices (M)
(Revised)
R 2411 Guidance Counseling (M) (Revised)
- P & R 2423 Bilingual and ESL Education (M) (Revised) (CHANGES MADE TO REG)
P 2610 Educational Program Evaluation (M) (Revised)
P 2622 Student Assessment (M) (Revised) (CHANGES MADE)
P 5750 Equal Educational Opportunity (M) (Revised) (CHANGES MADE)
P 5755 Equity in Educational Programs and Services (M) (Revised) (CHANGES
MADE)
P 5339 Screening for Dyslexia (M) (Revised)
P & R 8441 Care of Injured and Ill Persons (M) (Revised) (CHANGES MADE TO
POLICY)
P & R 8630 Bus Driver/Bus Aide Responsibility (M) (Revised) (CHANGES MADE
TO POLICY)
- P 1220 Employment of Chief School Administrator (M) (Revised)
P 1310 Employment of School Business Administrator/Board Secretary
(Revised)
P 3231 outside Employment as Athletic Coach (Revised)
P 5350 Student Suicide Prevention (Revised)
P 9541 Student Teachers/Interns (Revised)
P 2200 Curriculum Content (M) (Revised)
P 2411 Guidance Counseling (M) (Revised)
P 5460 High School Graduation (M) (Revised)
P 5514 Student Use of Vehicles on School Grounds (Revised)
P7481 Unmanned Aircraft Systems (UAS also known as DRONES)
(New)
P 8454 Management of Pediculosis (New)

Carried in a roll call vote, Dr. Cusmano, yes (as it pertains to the High School)

The Board took a break between 8:42 p.m. to 8:53 p.m.

EXECUTIVE SESSION

Motion: Mr. Moore

Second: Dr. Soobryan

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session at 8:53 pm;

NOW THEREFORE BE IT RESOLVED by the Hackettstown Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:

- HIB Reports

Matters involving anticipated or pending litigation, including matters of attorney-client privilege and specifically:

- Possible Litigation

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

- Personnel Issues

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will return to open session to conduct business at the conclusion of the executive session. Carried in a voice vote – unanimous.

RECONVENE

Motion: Mr. Moore

Second: Ms. Cochran

Be it resolved that the Board of Education reconvene into regular session at 9:34 p.m. Carried in a voice vote – unanimous.

NEW BUSINESS

APPROVAL OF HIB

Motion: Mr. Moore

Second: Dr. Soobryan

Be it resolved, that the Board of Education adopt and approve the verbal HIB reports and finding as presented in Executive Session.

Carried in a voice vote, Dr. Cusmano - abstain.

